

WATERLOO UNCOVERED 2018

Waterloo Uncovered (WU) is a registered charity. It was established in 2015 (the Battle of Waterloo's bicentenary year) to conduct the first ever major archaeological excavation of the Waterloo Battlefield, Belgium, and to support the military community.

Each year, we conduct a two-week excavation at Waterloo, and invite a number of serving personnel and veterans (SPV) to take part.

The next dig will take place in Belgium from **Saturday 7 to Saturday 21 July 2018, and WU are looking for serving personnel and veterans to take part.**

- **No prior archaeological experience is needed.** You will be supervised and taught by some of the finest archaeologists in Europe, in very small groups – the experience will be 'hands on'.
- **There is a role for everyone no matter what your interest, injury or ability.** From the outdoor physical work of excavation to more relaxed photography or finds processing; whether working as part of a team or more independently, it will be to a plan and not a crazy deadline. If you want to give something a go we'll find a way to let you try it.
- **It's interesting, fun and rewarding,** which can do wonders for you and your well-being. It has proven popular with those with service related mental health conditions and offers a window into the non-military world that could inspire your future.
- **Our work at Waterloo is academically internationally important.** It will be seen by the public, published in books and journals and taught in universities.
- **You will be picked up from and brought back to London,** by minibus and ferry.
- **Accommodation is in a 3* hotel** with facilities to manage individual needs.
- **The team will consist of archaeologists, students, veterans and serving military personnel.** We will be approximately 65 in total with 30 from the UK. At least 25 of the team will be military or ex-military personnel.
- **Costs are minimal.** We will pay for your travel, accommodation, food and archaeological equipment. You will need only to come equipped with suitable (non-uniform) outdoor clothing, and enough money to cover your food on the ferry to and from France, your lunch on the middle weekend (Saturday and Sunday), and such discretionary purchases as alcohol, toiletries, etc.
- **We run a sponsored reading event** during the two week excavation and will ask for your help to raise funds for it. Participation in the event is not mandatory, but previous participants have always enjoyed it.

Waterloo Uncovered is open to all current and former service personnel (reservist or regular). We welcome applications from all ranks, units or trades, and do not discriminate on the grounds of age, gender, sexuality, ethnicity, disability, experience, or motivation - if you are interested then we would like to hear from you. Whilst a key focus of the charity is assistance to those who are wounded, injured, or sick (whatever the cause and whether or not it happened in service), we do not exclude those who are fully fit.

Finally, if you need the assistance of a carer to join the project, than we can also accommodate them - please let us know in your application.

APPLICATION PROCESS 2018

To apply, please fill this PDF application form and send it to: apply@waterloouncovered.com. You might find you need to download Adobe Acrobat Reader (a free software available at <https://get.adobe.com/uk/reader/>).

THE DEADLINE FOR APPLICATION IS MIDNIGHT, WEDNESDAY 28 FEBRUARY 2018. Places are limited and sadly we will be unable to accept applications received after the deadline. All applicants and/or chain of command will be emailed by Tuesday 6 March to confirm their status. Successful applicants will be invited to partake in a Skype interview in March and final decisions on participation made no later than Friday 6 April.

Please provide as much detail as possible. All applicant information will be kept confidential and treated in accordance with the Data Protection Act, the General Data Protection Regulation, and Waterloo Uncovered's Data Protection Policy. Waterloo Uncovered will delete your information after a maximum of 12 months after our last contact with you.

If you are a carer wishing to accompany an applicant please complete and return one form for each of you.

We look forward to hearing from you.

GENERAL INFORMATION

Applicant First Name

Gender

Applicant Last Name

Nationality

Date of birth

Do you have a valid and current passport? Yes | No

Postal address

Phone number (if more than one please indicate the best to use)

Email address

If you are a returning applicant (i.e. you have attended a Waterloo Uncovered excavation before), please fill this application form as well as a returning applicant form (which you can find on www.waterloouncovered.com/apply/).

If you have applied to WU before but have not attended any of our excavations, just fill and return this application form.

Next of kin

Full Name:

Relationship:

Mobile/telephone number:

Address:

If you are filling in this form on behalf of the applicant

If you are filling this application in on behalf of the applicant, please provide your name & contact details.

Will you be joining the applicant on the trip as a carer?

Yes

No

If YES please make sure to fill another form for yourself.

If your contact information changes at any point, please let us know as soon as possible.

MILITARY INFORMATION

Service number	Army	Navy	RAF
Regiment/Arm/Corps/Unit/Branch/Trade			
Rank	Role/Trade		
Specialist qualifications (i.e. first aid or plant machinery)			
Date of enlistment			
Brief summary of military career			

MEDICAL INFORMATION

Have you had an injury (in service or otherwise) that has impacted your quality of life?	Yes	No
Was the injury in service?	Yes	No
Was it on operations?	Yes	No

Please provide details of the nature of your mental and physical health.

Are you currently under treatment and/or medication?	Yes	No
If YES please provide details		

Do you have any special needs or issues, such as physical challenges or dietary needs? (Including any food allergies)

PROJECT INFORMATION

Why you would like to come on the excavation?

Any previous archaeological experience?

Waterloo Uncovered looks to offer a number of benefits and tries to identify at least one in every successful application. There is no hierarchy when considering these benefits. Which of the below do you believe would benefit you? (You can tick more than one.)

Transitional support (are you finding it hard or are you about to start the move from military to civilian life)

Well-being (i.e. coping with the stresses of daily life, feeling positive, having a healthy outlook on life...)

Life skills (i.e. communication, socialising, confidence, working as part of a team...)

Educational support (improving literacy, numeracy...)

Educational opportunity (for instance, considering new qualifications of further education)

Vocational support (an opportunity to learn new skills and experience work life)

Vocational opportunity (are you looking for a career in archaeology, heritage, etc.)

Reducing social isolation (an opportunity to meet and work with like-minded people in a safe, friendly environment)

Non-clinical support for a mental health condition

Developing your knowledge of History and the Battle of Waterloo

Other?

Are you currently working or in full time education?

Yes

No

If YES please provide details

What (if any) previous support or funding have you received from military charities?

How did you hear about Waterloo Uncovered?

ADDITIONAL INFORMATION

Do you need any help to set up Skype for a 30 minute interview with the WU team?

Yes

No

Do you possess a clean driving licence with category D1 minibus?

Yes

No

If YES would you be willing/able to drive a minibus?

Yes

No

Are there any court conditions or restrictions placed on you that affect your ability to attend or work on this project?

Yes

No

If YES please give details.

SUPPORT NETWORK INFORMATION

Information for units

- **Participating WIS will be 'on duty', as long as they have written chain of command approval** and the activity is designated as part of an individual recovery plan. ARC policy is that the decision and risk lies with the participant's CO, who will retain responsibility as Delivery Duty Holder.
 - **Duty of Care lies with Waterloo Uncovered.** Appropriate risk assessments will be conducted and provided for review on request.
 - **Units will be responsible for obtaining Diplomatic Clearance (DIPCLEAR) and Security Clearance where required.**
 - **Participation of service personnel in media events associated with the project will be at the discretion of their Units,** who will be asked to obtain appropriate clearance. This will include participation in the 'Reading to Remember' project, which is encouraged but not compulsory.
 - **T&S must be in accordance with JSP 752 and JSP 800 Vol. 5 and must be affordable. The POT code is 06r** (this code may change with policy and therefore must be monitored by the unit)
- **Non-WIS can participate at the discretion of their chain of command.**

In order to attend WU will require the signature and details of your Commanding Officer, and Medical or Personnel Recovery Officer for WIS.

Commanding Officer

Name

Rank

Unit

Signature

Date

Medical Officer or Personnel Recovery Officer

Name

Rank

Unit

Signature

Date

Please confirm the details of the best person from your organisation for WU to liaise with, with regard to your attendance on the trip, i.e. PRO, Welfare Officer, or 2ic.

Contact Full Name:

Organisation:

Role:

Phone number (if more than one please indicate the best to use)

Email address

Waterloo Uncovered might at some point contact this person to obtain additional details if required for the application process or to ensure participant welfare. This will only happen with prior explicit consent from the applicant.

Once this form is completed electronically, please save it and return it by email to apply@waterloouncovered.com. Then print the last page, and once it is signed return it either by post or scanned document. Our postal address is Waterloo Uncovered, Suite 411 Parkway House, Sheen Lane, London SW14 8LS